

Duston Eldean Primary School

School Recovery Plan

Priority areas 2020/21

The School Recovery Plan sits alongside the School Development Plan (SDP). The purpose of this document is to provide specific targets and actions required in response to the Covid-19 pandemic and the subsequent impact on Education. This document, together with the risk assessment and the SDP, provides a suite of materials detailing our approach to school improvement.

The School Recovery Plan is organised into 5 sections as detailed in the Government guidance document, the link to which is found below:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Area 1	Mitigating Risk
Area 2	School Operations
Area 3	Curriculum, behaviour and pastoral support
Area 4	Assessment and Accountability
Area 5	Contingency for outbreaks

1.Mitigating Risk				
Target	Action	Responsibility	Timeframe Resources (Costs/CPD)	RAG of Action taken or Impact
To ensure safe working practices for all staff and pupils in accordance with DfE guidance	<ul style="list-style-type: none"> Risk Assessment updated and held as Appendix to recovery plan in line with 'Restricting Attendance during national lockdown' 	Headteacher and Chair of Governors	January 2021	G
	<ul style="list-style-type: none"> Risk Assessment shared with all stakeholders 	Headteacher	Key points/alterations shared with parents as updated and at the start spring term RA shared with governors in term 3	G
	<ul style="list-style-type: none"> Risk Assessment to be reviewed and updated as and where necessary on a regular basis 	Headteacher and SLT	Ongoing	
To ensure updates from DfE are shared as required	<ul style="list-style-type: none"> Control measures in place as identified in DfE guidance: https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools 	All staff	Ongoing	G
To minimise contact between individuals	<ul style="list-style-type: none"> To maintain school bubbles: <ul style="list-style-type: none"> YR - 60 Yr 1 – Yr 6 – 30 There will be a limited amount of contact between year group bubbles from Yr1 to Yr6 when attending clubs or targeted school work Before and after school opportunities and clubs to be cancelled and monies refunded 	All Staff	Ongoing	G
		Office Staff	January 2021	
To identify asymptomatic staff members	<ul style="list-style-type: none"> Weekly COVID tests for staff 	All staff	Term 3 2021	A
Evaluation				
Spring				
Summer				
2. School Operations				
Target	Action	Responsibility	Timeframes/resources	RAG of Action taken or Impact

Ensure all vulnerable children are in attendance where there are safeguarding concerns	<ul style="list-style-type: none"> All vulnerable children encouraged to attend school Liaise with vulnerable families and social workers directly and report non-attendance quickly 	Designated Safeguarding Lead (DSL) and Deputy DSL	January 2021	G
Ensure all children with EHCPs have provision in school if required	<ul style="list-style-type: none"> Liaise with vulnerable families directly where there are concerns about attendance due to anxieties 	Headteacher & SENCo	January 2021	G
Ensure all pupils are accessing remote education	<ul style="list-style-type: none"> Risk assessment updated with 'Accessing Remote Education' section Teachers to report non-attendance of remote education Non-attendees of remote education to access learning within school Remote Education Plan updated and added to school website Training of staff to deliver online lessons 	Headteacher & Deputy Head Class teachers Computing lead	January 2021	G
Ensure all pupils have technology to access remote education	<ul style="list-style-type: none"> School to purchase laptops and application made for DFE laptops 	Computing Lead & Office staff	January 2021	G
Ensure new staff induction includes COVID procedures	<ul style="list-style-type: none"> Induction programme developed for new staff member to adhere to Covid-19 guidance 	Deputy Head	January 2021	G
Arrangements to be made for staff shielding	<ul style="list-style-type: none"> Agreed working practices developed for extremely clinically vulnerable staff To contact HR immediately where any issues arise 	Headteacher	January 2021	G
To support mental health and wellbeing of staff	<ul style="list-style-type: none"> Leadership meetings where year group leads feedback any concerns All staff to remain vigilant and look out for each other's wellbeing Resend links for staff to access support if required Full time support staff offered a day at home 	Headteacher and Leadership All staff	Ongoing	G
Ensure effective deployment of staff	<ul style="list-style-type: none"> Identify key areas of need and ensure that staff are deployed as and where needs arise Year group leads to keep in regular contact with support staff who are covering classes for critical workers 	Headteacher Year group leads	January 2021	G
Visitors must be aware of and follow school procedures	<ul style="list-style-type: none"> Risk assessment, practices and protocols to be shared with visitors Visitors kept to a minimum 	Headteacher & office staff	January 2021	G

Evaluation

Spring

Summer

3. Curriculum, behaviour and pastoral support

Target	Action	Responsibility	Timeframe Resources (Costs/CPD)	RAG of Action taken or Impact
Identify educational needs of pupils and respond accordingly	<ul style="list-style-type: none"> Appoint lead with responsibility for Covid catch-up fund. Full catch-up plan on hold during lockdown but maths interventions and Rainbow Room teaching continuing. Children with SEN targets to continue in-school provision. Speech and language work sent home for those who are not attending school. 	Headteacher SENCo Maths coordinator	January 2021	G
Ensure the continuing delivery of a broad and balanced curriculum	<ul style="list-style-type: none"> Year groups to rearrange order of teaching to best fit remote education Year group devise remote education plans which are reviewed on a regular basis 	Class teachers Leadership Team	January 2021	G
Pastoral support provided for children and families	<ul style="list-style-type: none"> E-mails provided for class teachers, family support worker and headteacher to allow contact by parents All children have either face-to-face contact in school or online Family Support Worker has weekly contact with vulnerable families 	All Staff	January 2021	G

Evaluation

Spring

Summer

4. Assessment and Accountability

Target	Action	Responsibility	Timeframe Resources (Costs/CPD)	RAG of Action taken or Impact
Ensure that staff and pupils are prepared for Statutory Assessments	<ul style="list-style-type: none"> Inform staff that end of KS2 assessments are cancelled Leadership Team to plan school assessment arrangements 	Leadership Team	January 2021	

Evaluation

Spring

Summer

5. Contingency

Target	Action	Responsibility	Timeframe Resources (Costs/CPD)	Impact
Ensure continued Educational provision in the event of an outbreak	<ul style="list-style-type: none"> • Contact DFE 0800 046 8687 for advice • Remote learning for all pupils not in school • Phone calls to vulnerable families • Inform social care of any concerns regarding vulnerable families 	Headteacher	Spring term	
Evaluation				
Spring				
Summer				